



HUMBER

Retirees' Association

22nd GENERAL MEETING

Tuesday June 6th 2023

North Campus B101

10:00am – 11:00am

Minutes

1. Welcome

a. Opening remarks

Jane welcomed the members to the 22nd General Meeting. There was a change to the full program as our guest speaker, Dr. Vaughan was not able to present to the group, due to medical reasons.

Jane commented that the Board has had a busy year and are always looking for extra help. New Board members are welcome. If you are interested in volunteering just for a specific event or project, please let Jane or one of the board members know.

b. Agenda for 2023 General Meeting

An amendment was made to add Jane Smith to item #7 Board Slate

Motion to Approve Agenda as noted:

Motion Moved: Joe Grogan

Seconded: Les Takahashi

Motion Passed

c. Minutes June 8, 2022 AGM

No changes noted.

Motion to Approve Minutes of the General Meeting June 8, 2022:

Motion Moved: Barb Carruthers

Seconded: Ollie Leschuk

Motion Passed

d. Business arising from the minutes

Members had no questions.

2 Financial Reports

Lynne provided some financial information from the past year.

Membership fees were re-introduced after not collecting fees for the 2 previous years.

E-transfer as a method of payment was made available to members.

A new HRA bank account has been established for e-transfers and cheque deposits from HRA members.

Lynne thanked members who have used the new e-transfer to the HRA bank account.

Lynne reviewed the Financial Report April 1, 2022 to March 31, 2023 in detail.

See [Appendix A: Financial Report for the Humber Retirees' Association General Meeting 2023](#)

She also provided an update on the Humber Retirees' Scholarship and Humber Retirees' Student Bursary. This financial information was provided by Advancement and Alumni. A question was raised about the discrepancy between the Humber Retirees' Scholarship endowment value and the scholarship awarded. It was explained that the endowment fund generates interest that pays for the scholarships. Some members felt that the Humber Retirees Scholarship should be changed back to its original name - the *Doris Tallon Scholarship*. Lynne will ask Advancement and Alumni to consider making this change.

Motion to Approve Financial Reports as noted:

Motion Moved: Doug Willford

Seconded: Bob Botham

Motion Passed

3 Committee Reports

a. Annual Report

Jane provided a brief review of the past year's internal meetings, external meeting, events, Board members, and Committee projects.

See [Appendix B: General Meeting Annual Report 2023](#)

Jane thanked each board member individually, highlighting their role and contributions.

b. Christmas Luncheon

Maryann reported on the past Christmas luncheons. 2021 was a small luncheon due to the pandemic and this past Christmas, 2022, we had 42 people attend. The new venue in the Barrett Centre was well received; attendees appreciated the space, the light, amenities, and accessibility. There were positive comments on the luncheon main course, except for the brussel sprouts and a concern about the desserts that ran short.

Franca is working on the 2023 Christmas luncheon. She has explored other venues and a decision was made to go back to the Barrett Centre. It is convenient and accessible with the elevator. Other venues are extremely costly.

Mark your calendars as the room is booked for Thursday December 7, 2023. Antonio is working with Franca on the menu choices from Chartwells.

c. Social Committee

Ollie reported on the events held. The painting session with Nancy Rusk was well attended and enjoyed by all who attended. The February luncheon at the Sherway location of Scaddabush was attended by 18 people, with good food and enjoyable company. The Zoom session by Marsha Skrypuch was well received.

Ollie will not be leading the Social Committee moving forward but will continue with the newsletter.

Bob has organized the golf event.

Last years event, in the fall 2022, was held at the Oakville Executive Golf Course with 12 golfers participating.

Mark your calendars for this year's event to be held on June 27, 2023, at the Oakville Executive Golf Course. Reservations have been made for 16 golfers. Other locations were considered but were too expensive or did not offer dining options.

The fee is \$42/person plus \$13 for cart with payment at the pro shop. RSVP to Bob Botham (see flyer sent by email). All are welcome or feel free to come for lunch if you don't golf.

Our Stratford trip is planned for October 10, 2023, to see "Rent". 18 people are confirmed and there are tickets for up to 21 people. Tickets are \$98.30. The group will meet at noon for lunch before the show. Last year, the members found that they were rushed through lunch. Sheryn has agreed to work with the restaurant to ensure that everyone is out in time for the play.

d. Deadline for submission to newsletter

Ollie reminded the members that the deadline for the next newsletter is **October 1**. She encouraged members to submit articles and thanked all who contributed to the spring newsletter.

e. Mature Learning Committee

Maryann reported on the survey, done in March, that indicated that members would prefer a combination of Zoom and in person sessions. There is still some hesitation to attend in person with COVID concerns and Toronto traffic congestion.

A question was raised regarding stipends for external speakers. Professional speakers charge a set fee, for other-speakers HRA provides a gift card, or a donation is made to a charity at the speaker's request.

Some of our speakers do charge a set fee, for others we have provided a gift card, or donation to a charity. It varies with each speaker.

A thought for an upcoming session might be a presentation with some Humber authors.

f. Membership and Communication Committee

Les reported on the role of the committee and indicated that communication is part of the portfolio, including emails, voice mails and picking up Canada Post mail.

As of May 4, 2023 we had 145 members. Mario and Les attended the Humber Retirees' luncheon for staff who retired in 2021 and 2022. 14 out of a total of 44 new retirees attended the luncheon and 11 of these individuals had already joined. This included Franca who was already a Board member. Renewals are coming in and will continue well into the fall.

We expect a larger number of retirees in 2023 because of the Humber "buy out" package that was offered.

Les commented on the positive relationship with HR. They have been responsive and helpful, working with HRA.

g. Fundraising Committee

The fundraising committee ran four successful fund-raising events in 2022-2023. Two 50/50 draws generated \$1040 and the two group Lottario pools \$1530. A total of \$2570 was raised.

A question was raised regarding raising the \$1000 bursary to \$2000 but we would also want to ensure that the same dollar amount is available each year. The bursary is awarded to a student in need and meets Humber's criteria for bursaries.

Motion to Approve Committee Reports as noted:

Motion Moved: Henry Ruschin

Seconded: Suzanne Ross

Motion Passed

4. Other business

Bylaws

See [Appendix C: HCRA Bylaws Amendments Summary 2023](#)

Jane highlighted the summary of the updated Bylaws.

A motion was made to add an amendment to Article III: 3.1 Membership. To include a statement that our membership "includes retirees of other community colleges".

Motion to Approve Amendment to Article III: 3.1 Membership:

Motion Moved: Doug Willford

Seconded: Joe Grogan

Motion Passed

Motion to Approve Bylaws as noted:

Motion Moved: Bob Botham

Seconded: Ollie Leschuk

Motion Passed

5. Acknowledgements

Maryann provided thanks and a certificate to members who are stepping down from the Board.

Helen Gawryk

Helen has been on the board for 12 years. Her work was appreciated as recorder as this is a difficult task. During any event, Helen was the first person to step up and ask if there was anything that she could help with. With thanks to her contributions and a request that she keep in touch.

Diana Jacobsen

Diana served on the board with Maryann on the Mature Learning committee this past year. Unfortunately, due to family concerns, she has stepped back from the Board for the moment. There was a round of applause for her contributions.

6. "Remembering those who have left us"

The acknowledgement of members who have left us this past year, was presented with a slide show with a photo of the individual along with the department they worked in and the date of passing. With thanks to Lynne for creating this slide show and Maryann for her kind words.

Members we lost this past year were:

Jane (Dearing) Worth – Computing Services

Val Hewson – Executive Office

Carol Birch – Corporate Publications

Mike Lancelotte – Technology

Mel Tsuji – Business

Maureen Buck – Business

Fred Manson – Liberal Arts

Christine Tomchak – Business

7. Board Slate 2023-2024

Paul announced the slate of officers who will be returning for another 2 year term. The 7 returning members are; Linda Azzopardi, Bob Botham, Jane Clifton, Maryann Jefferies, Ollie Leschuk, Paul Petch, and Les Takahashi. Jane Smith has agreed to serve as a new board member.

The remaining board members are moving into their second year.

Motion to Approve Board Slate as noted:

Motion Moved: HenryRuschin

Seconded: Doug Willford

Motion Passed

A final announcement was made by Doug Willford. He is a member of the Ontario College Retirees' Association (OCRA) and reminded our members that the OCRA General Meeting will be held on June 21, 2023 at Fleming College in Peterborough. See <https://ocraretirees.ca/> for details.

Adjournment

Motion to adjourn: Barb Carruthers

Motion Passed:

Meeting adjourned: June 6, 2023 at 11:15 am

Appendix A

Financial Report for the Humber Retirees Association General Meeting 2023						
Year End Budget Summary April 1, 2022 to March 31, 2023						
Revenue						
	Rollover from 21 22 (Humber acct)			\$7294.43		
	Membership fees (Humber acct)			\$1775.00		
	Membership fees (TD acct)			\$30.00		
	Donation (Humber acct)			\$15.00		
	GM Lunch (Humber acct)			\$500.00		
	Painting Afternoon (Humber acct)			\$540.00		
	Christmas Luncheon (Humber acct)			\$2300.00		
	Total Revenue				\$12454.43	
Expenditures						
	Bank charges (TD acct)			\$3.99		
	Petty cash (Humber acct)			\$1,736.93		

	Painting Afternoon refreshments (Humber acct)			\$86.87		
	Board meeting refreshments (Humber acct)			\$286.17		
	Catering for GM lunch (Humber acct)			\$645.92		
	Catering for Christmas Lunch (Humber acct)			\$2200.09		
	Total expenditures				\$4959.97	
Account Balance						\$7494.46

Year End Petty Cash Summary Feb 1, 2022 to March 31, 2022

Expenditures (Humber acct)						
	Cards	\$18.74				
	Charity donations	\$284.00				
	Christmas decorations	\$7.92				
	Flowers	\$386.74				
	Gift card	\$50.00				
	Memory sticks	\$63.23				
	Painting afternoon supplies	\$369.43				
	Postage	\$114.45				
	Printer cartridge	\$101.69				

	Printing	\$69.39				
	Stamps	\$57.38				
	Stationary	\$77.56				
	Survey software	\$111.87				
	Web domain	\$151.86				
	Total petty cash expenditures	\$1864.24				
Scholarship and Bursary						
#6401 Humber Retirees' Scholarship						
		Endowment Value		\$16,191.10		
		Income eared in 2022-23		\$578.55		
		Awarded 2022-23		\$1,000.00		
		Remaining surplus		\$993.95		
#2808 Humber Retirees' Bursary						
		Opening Balance		\$1,265.00		
		Awarded 2022-23		\$1,000.00		
		Remaining balance		\$3,269.00		

Appendix B
HUMBER RETIREES ASSOCIATION
GENERAL MEETING ANNUAL REPORT 2023

Internal Meetings

- Held 7 Board meetings, all in person
- Held 2022 Annual General Meeting in person
- Committee meetings were held by zoom and email on an as needed basis

External Meetings

- Primarily by email and zoom
- Maintained ongoing liaison with Human Resources regarding distribution of our brochure
- Had an in person meeting with the interim Vice President of Human Resources regarding revisions to our Memorandum of Understanding with the College
- Maintained contact with Human Resources regarding our attendance at the New Retirees Dinner
- Had an in person meeting with the Athletics department to revise the wording of their retirees discount
- Maintained contact with Advancement and Alumni regarding our bursary donations
- Had contact with the Marketing Department regarding the design of our new logo
- Had an in person meeting with the new President of Humber College to inform her about our Association

Events

- Held a Golf Day in September 2022
- Attended Stratford in October 2022
- Held a Learn to Paint session in November 2022
- Held the Christmas Luncheon in December 2022
- Held a luncheon at Scaddabush in February 2023
- Offered two guest speakers by zoom; Marsha Skrypuch presented on her book entitled “Winter Kill” in September and Martha Casson presented on “Shared Ownership” in October

Board Members

- Welcomed Franca Giacomelli, Sharon Lee, Kenn Baker and Mario Alessandro to the Board
- With regret said goodbye to Helen Gawryk and Diana Jacobsen

Committee Projects

- Maintained regular email correspondence with our members regarding pertinent information
- Responded to voice mails and emails from members
- Updated membership lists

- Organized two presentations and conducted a survey of the membership about their preferences for presentations in the future
- Produced two newsletters, one in October and one in April
- Arranged for a new web server
- Set up an independent bank account with the Toronto Dominion Bank
- Planned a Stratford trip for October 2023
- Revised our brochure
- Created a new logo
- Revised our bylaws to be reviewed and voted on at the General Meeting in June 2023
- Revised our Job Descriptions
- Initiated a redesign of our website
- Successfully raised funds via lotteries and a 50/50 draw for our bursary in the amount of \$2570.00



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Retirees' Association

SUMMARY OF HCRA BYLAWS AMENDMENTS

JUNE 2023

Article I; Function and Aim

1.2 – Clarification regarding Scholarship and Bursary

1.4 – New information regarding legal name and marketing name

Article II; Mailing Address

Changed to Receiving for improved security

Article III; Membership

3.1 – Broadening of who is eligible for membership

Article IV; Year, Meetings and Conduct of Business

4.6.2 and 4.6.3 – Amendments to reflect the changes in financial arrangements resulting from establishing a TD bank account